Contract Number

Contract Regulations Exemption Request Form

South Cambridgeshire District Council

Your Name: Steve Rayment	Approval required from: Alex Colyer (See notes below)
Contract Title: Multi-functional Devices and Print Room Solution 2015 Contract	Budget Value: £379,800 Contract Value: £321,613
Supplier: Konica Minolta	Supplier Code: (from the Council's FMS System)

Valid Reasons for Exemption:

No Competition	☐	☐Documentary evidence exists (list in Supporting Info)
Unforeseen emergency	☐	
Collaborative procurement arrangement	☒	
Exemption from using a corporate contract	☐	☐Technical ☐Capacity ☐Conflict of Interest
Gas or electricity purchase	☐	
Extension of existing contract	☐	☐Existing contract has provision for extension
Regulation Paragraph From Contract Regulations:	3.4.3.2	

Following a mini-competition via Crown Commercial Services Government Framework RM1599. Konica provided the most economical and highest scoring bid with a score of 100% of the marks.

3.4.3.2 All purchases from any Government or Local Authority Purchasing Consortium are deemed to comply with Contract Regulations. An exemption is only required to formally record the decision to use the Framework Contract. The Framework Contract must comply with legal requirements and let in accordance with EU Procedures.

Legal or Procurement Consulted	☒
Person consulted: Sean Missin	Date: : October through to November 2015

Approved by: (Signature)	Date: 24/11/15.

Comments: I've been assured this *lot* will support the flexible working agenda and is compatible with plans at City and HDC

Routing information (who can authorise this exemption request):

Scenario	To
Level 1 to 1 ½ £5,001 - £12,500	Service Manager
Level 1 ½ to Level 4 £12,501 - £120,000	Corporate Manager
Over Level 4 £120,001 – EU Value	Chief Executive Executive Director

Notes:
- To electronically check one of the exemption options
  - Double left click on the box
  - Select Checked
  - Press OK